

To: _____
(landlord)

DATE: _____

This is to give notice that my tenancy at _____
[“premises”] is hereby terminated as of _____, or 30 days from this
date, whichever is later.

I want you to conduct the preliminary inspection required by Civil Code 1950.5(f) on
____/____/____, two weeks prior to the moveout date, failing which you will forfeit the
right to deduct anything from my deposit, even if your contract were upheld. Your
retention of my deposit in bad faith will triple your liability for it, in addition to the other
charges. I will seek treble damages if any money is withheld.

My terminating the tenancy does not relieve the owner of liability for your breach of
contract, constructive eviction, retaliation, nuisance, fraud, harassment, intentional
infliction of emotional distress, and obligation to return all of the money I have paid you
for this unit. My leaving is in mitigation of my damages, and I will pursue you legally for
these violations.

I will leave the keys on the kitchen counter and lock the doors on my final departure,
and then call the office to let you know that I am out.

Sincerely,
